



Annual Procurement Plan

Financial Year: 2020/2021

Public Entity: Erongo Regional Council

1	2	3	4	5	6	7	8	9
Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value	Source of Funds	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Office
GOODS, WORKS AND SERVICES								
	Supply and delivery of Protective Wear	1	RFQ	90 000.00	003	August 2020	October 2020	Administration
	Supply and delivery of Cleaning materials	1	ONB	120 000.00	022	August 2020	October 2020	Administration
	Supply and delivery of Office Stationery	1	ONB	150 000.00	022	August 2020	October 2020	Administration
	Provision of Pay slips	1	DP		022	September 2020	September 2020	Finance
	Supply and delivery of Office Supplies	1	RFQ	20 000.00	022	August 2020	October 2020	Administration
	Supply and delivery of Computer Consumables incl computer cleaning kits	1	RFQ	50 000.00	022	August 2020	October 2020	Information Technology
	Supply and delivery of Electrical materials(heaters and kettles/Urns, Hot and Cold water dispensers) and tools for Garden & Water meters	1	RFQ	25 000.00	022	August 2020	September 2020	Administration

	Procurement of Photographic supplies	1	IQ	10 000.00	02	August 2020	October 2020	PR & Meeting
	Rendering of Professional Cleaning Services	1	RFQ	30 000.00	022	October 2020	March 2021	Administration
	Supply of Oil Lubricants for Generator Wlotzkasbaken	1	DP	20 000.00	022	April 2020	March 2021	Administration
	Repairs and Maintenance of Vehicles	1	ONB	300 000.00	023	September 2020	November 2020	Transport
	Supply and delivery of Tyres	1	ONB	200 000.00	023	September 2020	November 2020	Transport
	Fuel and lubricants	1	DP	1 400 000.00	023	April 2020	March 2021	Transport
	Servicing Fees	1	DP	100 000.00	023	April 2020	March 2021	Transport
	Spare parts and accessories	1	DP	100 000.00	023	April 2020	March 2021	Transport
	Motor vehicle registration	1	DP	110 000.00	023	April 2020	March 2021	Transport
	Supply and delivery of batteries	1	IQ	15 000.00	023	April 2020	March 2021	Transport
	Vehicle Hire	1	DP	130 000.00	023	April 2020	March 2021	Transport
	Fleet Management Software and monthly fees	1	DP	170 000.00	023	September 2020	November 2020	Transport
	Network Connectivity Wifi Routers	1	DP	70 000.00	024	April 2020	March 2021	Information Technology
	Wireless (constituency and Settlement office)	1	RB	90 000 yearly subscription	024	August 2020	October 2020	Information Technology
	VSAT Otjimbingwe and settlement office	1	RB	90 000 yearly subscription	024	August 2020	October 2020	Information Technology
	Rack mountable server + HDD for server	1	RFQ	80 000.00	025	October 2020	August 2020	Information Technology

	Repairs and maintenance Wlotzkasbaken	1	RFQ	50 000.00	025	October 2020	October 2020	Arandis Constituency Office
	Repairs and maintenance Okombahe	1	ONB/RFQ	200 000.00	025	October 2020	December 2020	Okombahe Office
	Repairs and maintenance Otjimbingwe	1	ONB/RFQ	200 000.00	025	October 2020	December 2020	Karibib Constituency Office
	Repairs and maintenance of graveyards	1	ONB/RFQ	100 000.00	025	October 2020	December 2020	Constituency Office
	Maintenance of Tamariskia flats	1	ONB	200 000.00	025	October 2020	December 2020	Regional Planning
	Repairs and maintenance of buildings (Blinds, burglar door Karibib Const Office, Maintenance Director Planning Office, Shade nets, Protective glass revenue office Okombahe, Window blinds- Ms. //Hoabes'office Renovation of office ceiling – Ms. Kapopo)	1	ONB/RFQ	300 000.00	025	November 2020	January 2021	Administration
	Repairs and maintenance of furniture, Office and computer equipment	1	RFQ/IQ	45 000.00	025	April 2020	March 2021	Administration
	Network extension and server maintenance	1	RB	90 000.00	025	September 2020	November 2020	Information Technology
	Rental of Exhibition Stands	5	DP	30 000.00	026	August 2020	November 2020	PR & Meeting
	Consultancy Service Risk Assessment	1	RFP	150 000.00	027	September 2020	October 2020	Internal Audit
	Provision of Printing Services	1	ONB	100 000.00	027	September 2020	December 2020	ERC Head Office/Internal Audit
	Provision of Promotional materials	1	ONB	100 000.00	027	September 2020	December 2020	PR & Meeting

	Provision of Catering Services	1	ONB	150 000.00	027	August 2020	October 2020	Administration
	Provision of Publication Service/Advertisement	1	RB	80 000.00	027	August 2020	October 2020	Administration
	Cleaning and upholstery of Office Chairs/carpets	16	RFQ	40 000.00	027	September 2020	September 2020	Walvis bay Rural
	Procurement of materials for National events	200	RFQ	150 000.00	027	August 2020	March 2021	PR & Meeting
	TV subscription and licence renewal	2	DP	10 000.00	042	April 2020	March 2021	Administration
	Procurement of CDF projects	7	RFQ	1 553 990.00	043	August 2020	January 2021	Constituency Offices
	Water meter hosting fees	1	DP	100 000.00	042	April 2020	March 2021	Administration
	Procurement of one light delivery vehicle (4x4)	1	ONB	600 000.00	101	September 2020	November 2020	Transport
	Supply and delivery of furniture, medical chair	2	ONB/RFQ	230 000.00	101	August 2020	November 2020	Administration
	Provision of Office equipment (Air conditioner Karibib, six thermal receipt printer Finance and settlement Offices, measuring wheel and tape Planning, UPS Uis, Voice recorders/ Lamination machines	14	RFQ	100 000.00	101	1 August 2020	October 2020	Administration
	Provision of Computer equipment	1	RFQ/ONB	250 000.00	101	August 2020	October 2020	Administration
	Provision of safes, shredder and calculators	10	RFQ	16 000.00	101	August 2020	August 2020	Administration
	Procurement of Statistical software (SPSS)	1	RFQ	30,000.00	101	August 2020	August 2020	Regional Planning

	Supply and delivery of multi skip drums and one trailer and wheelie bins	5 skips, 1 trialer, and 100 bins	ONB	600 000.00	5% Levy and 103	September 2020	November 2020	Okombahe Settlement Office
	Supply and delivery of Water Meter Installations	30	DP	29 344.00	5% Levy	August 2020	August 2020	Okombahe settlement
	Supply and delivery of water meter batteries	100	DP	28 854.00	5% Levy	September 2020	September 2020	Okombahe settlement
	Construction of Wlotskasbaken Sub-Office	1	ONB	3,000,000.00	Wlotskasbaken funds	August 2020	October 2020	Regional Planning
	Renovation of Uis Settlement Office, Phase 2 (fencing, electrical works and mechanical works)	1	RFQ	1,447,545.82	5%	September 2020	November 2020	Regional Planning
	Construction of Omatjette pipeline	1	ONB	5,200,000.00	5%	September 2020	December 2020	Regional Planning
	Renovation of Constituency offices (Omaruru)	1	ANNUAL BIDS	450,000.00	5%	September 2020	December 2020	Regional Planning
	Omaruru Poultry project revived	1	RFQ	120,000.00	5%	September 2020	December 2020	Regional Planning
	Procurement of materials for Socio-economic projects: Upukos Lucerne Project & Swakopmund Hydroponic Project	2	RFQ	600,000.00	5%	July 2020	January 2021	Regional Planning
	Construction of Uis Settlement Office Phase 1	1	ONB	7,000,000.00	5%	September 2020	March 2021	Regional Planning
	Construction of Additional Offices, Strong room & Archive structure at Head Office.	1	ONB	6,000,000.00	5% & interest from capital project funds	September 2020	March 2021	Regional Planning

	Consultancy services for design and documentation on the five (5) plots of ERC	1	RP	1,500,000.00	5%	July 2020	March 2021	Regional Planning
	Consultancy services for Erongo Regional Profile and development of Branding Strategy	1	RP	500 000.00	5%	August 2020	October 2020	PR & Meeting and Regional Planning
	Omatjete Water & Sewerage Network project phase 4 Constructed	1	ONB	2 000 000.00	18692	May 2020	December 2020	Regional Planning
	Consultancy Services for the provision of Design and Documentation for Construction of services infrastructure in Uis Phase 3 (provision of bulk services at Tatamutsi) produced.	1	RP	500,000.00	18694	August 2020	January 2021	Regional Planning
	Construction of Services Infrastructure for Wlotskasbaken (Water Reticulation)	1	ONB	2,000,000.00	20173	August 2020	March 2021	Regional Planning
	Construction of Services Infrastructure for Otjimbingwe (Sewer, Water Reticulation) phase 3 implemented	1	ONB	2,000,000.00	20114	August 2020	February 2021	Regional Planning
	Construction of Services Infrastructure for Okombahe phase 3 (Upgrading of Sewerage Network & Water)	1	ONB	2,000,000.00	18695	August 2020	February 2021	Regional Planning
	Maintenance of Okombahe streets (roads) (RFA Funding)	1	ONB	972,842.00	RFA	July 2020	November 2020	Regional Planning

	Consultancy services for Conveyancing of Wlotzkasbaken sale of erven	1	RFP	100 000.00	Wlotzkas Account	Q2	Q2	Regional Planning
	Consultancy services Valuation roll of Uis	1	RFP	300 000.00	VAT Refund	Q2	Q2	Town Planning
	Supply and delivery of water pipeline materials !Harux-ams water pipeline project	Various	RFQ	150 000.00	Food/Cash for Work	September 2020	September 2020	Rural Services
	Supply and delivery of water pipeline materials Aemasbank water pipeline project	-	RFQ	150 000.00	Food/Cash for Work	August 2020	September 2020	Rural Services
	Supply and delivery of fencing material for Omatjete Rural Women Assembly point project	-	RFQ	250 000.00	Food/Cash for Work	August 2020	September 2020	Rural Services
	Supply and delivery of materials for Okombahe Debushing Project	-	RFQ	70 000.00	Micro Finance	August 2020	September 2020	Rural Services
	Supply and delivery of materials for Kenaihe butchery Project	-	RFQ	70 000.00	Micro Finance	September 2020	September 2020	Rural Services
	Supply and delivery of materials for Mabasen poultry project	-	RFQ	70 000.00	Micro Finance	September 2020	September 2020	Rural Services
	Supply and delivery of materials for Swakop River Trading project	-	RFQ	70 000.00	Micro Finance	September 2020	September 2020	Rural Services
	Supply and delivery of materials for		RFQ	70 000.00	Micro Finance	September 2020	September 2020	Rural Services

	Ubuntu Farming & Crop production							
	Supply and delivery of materials for Otjimbingwe Agri Park Hydroponic project	-	RFQ	70 000.00	Micro Finance	September 2020	September 2020	Rural Services
	Training of Rural development beneficiaries for 2019/2020 FY	-	RFQ	10 000.00	Micro Finance	September 2020	September 2020	Rural Services
	Procurement of Boer Goats	275	ONB	510 000.00	5% Assessment	September 2020	September 2020	Rural Services
	Installation of a borehole for !Nara warehouse	1	ONB	76 107.00	One Region One Initiative	September 2020	September 2020	Rural Services
	Supply and delivery of pipeline materials & Laying of the 4 km water pipeline	-	ONB	500 000.00	One Region One Initiative	August 2020	September 2020	Rural Services
	Construction of carport, interlock and installation of signboards at !Nara project	-	ONB	200 000.00	One Region One Initiative	August 2020	September 2020	Rural Services
	Consultancy services for registration of the Topnaar project Trust	-	DP	47 000.00	One Region One Initiative	August 2020	September 2020	Rural Services
	Consultancy service of Access to Benefit Sharing (ABS) agreement	-	RFP	70 000.00	One Region One Initiative	September 2020	October 2020	Rural Services
	Consultancy services for Training of OROI beneficiaries	-	DP	20 000.00	One Region One Initiative	September 2020	October 2020	Rural Services
	Consultancy services Environment Impact Assessment	-	RFP	69 920.00	One Region One Initiative	April 2020	May 2020	Rural Services

	Purchasing of the machines and equipment's for !Nara warehouse	3	ONB	250 000.00	One Region One Initiative	September 2020	October 2020	Rural Services
	Construction of Rural toilets	-	ONB	1,650,832.82	Rural Sanitation	July 2020	October 2020	Rural Services
	Construction of Build Together Houses	1	RFQ/DP	636 145.71	Build Together	August 2020	September 2020	Rural Services
	Supply and delivery of Stationery	100	RFQ	200 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Supply and delivery of Cleaning material	45	RFQ	300 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Supply and delivery of Carpentry material	37	RFQ	100 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Supply and delivery of Plumbing material	50	RFQ	350 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Supply and delivery of Electrical material	35	RFQ	150 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Supply and delivery of Mechanical material	5	RFQ	120 000.00	Vote 022	03/09/2020	24/09/2020	Administration
	Fault finding and report, repair and overall, mount, install, test run and commissioning of parts for catering equipment		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Fault finding and report, repair and overall, mount, install, test run and commissioning of parts for electric generating plant and equipment		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors

	Fault finding and report, repair and overall, mount, install, test run and commissioning of parts for Fire Extinguishers and related equipment		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Fault finding and report, repair and overall, mount, install, test run and commissioning of parts for service and supply of parts for high, medium and low technology gas equipment		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Fault finding and report, repair and overall, mount, install, test run and commissioning, service and supply of parts for sterilize autoclaves		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Fault finding and report, repair and overall, mount, install, test run and commissioning, service and supply of parts for steam and hot water appliances and installations		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Fault finding and report, repair and overall, mount, install, test run and commissioning, service and supply of parts for air conditioners, refrigeration and ventilation plant		ONB	150 000.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors

	Fault finding and report, repair and overall, mount, install, test run and commissioning, service and supply of parts for machines, tools, mechanical equipment and installation and ancillaries		ONB	150 00 0.00	Vote 025	3/09/2020	17/09/2022	Works Inspectors
	Provision of stationery	1	RFQ	40 000.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Procurement of fax machine and projector	1	RFQ	21 000.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Supply and delivery of Cleaning materials	1	RFQ	35 000.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Procurement of Protective Wear	1	RFQ	3 500.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Printing of certificates	1	RFQ	2 000.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Procurement of Computer equipment	1	RFQ	21 50.000	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Supply and delivery of Cartridges	50	RFQ	70 000.00	120202101 0	August 2020	September 2020	Gender Equality and Child welfare
	Supply and delivery of Office Cleaning Materials		RFQ	10,000.00	022	August 2020	September 2020	Division Reform Land
	Supply and delivery of Stationery		RFQ	10,000.00	022	August 2020	September 2020	Division Reform Land
	Purchasing of computers	1	RFQ	7,000.00	022	August 2020	January 2021	Division Reform Land
	Provision of catering services and accommodation for CLB meetings catering services		RFQ	40,000.00	043/PCLD	August 2020	January 2021	Division Reform Land

	Procurement of Stationary		IQ	8 000.00	022	June 2020	June 2020	Ministry of Information and Communication Technology (MICT)
	Procurement of First Aid Kit	1	IQ	1 000.00		June 2020	June 2002	MICT
	Supply and delivery of Cartridges		IQ	26 000.00	022	1 April 2020	31 March 2021	MICT
	Provision of Office Supplies		IQ	2 000.00	022	August 2020	September 2020	MICT
	Service of Fire and Detection service system	1	IQ	3 600.00	027	August 2020	September 2020	MICT
	Updating of Security system	1system	IQ	15 000.00	027	September 2020	December 2020	MICT
	Supply and delivery of USB's (64 GB), flash memory cards and hard drives	5	IQ	3 170.00	101	August 2020	October 2020	MICT
	Procurement of Recording Camera Headsets	2	IQ	500.00	101	August 2020	October 2020	MICT
	Supply and delivery of L shaped desk and 2 office chairs	3	IQ	8 000.00	101	September 2020	September 2020	MICT
	Supply and delivery of Laptop and Wireless mouse	1	IQ	8 200.00	101	September 2020	November 2020	MICT
	Supply of Cleaning Chemicals	8884	RFQ	3 000 000	022	August 2020	October 2020	Directorate Education
	Stationeries	8000	RFQ	150 000.00	022	September 2020	October 2020	Directorate Education
	Supply of Cutleries (Hostels & NSFP)	500	RFQ	80 000.00	022	September 2020	October 2020	Directorate Education
	Furniture (schools/Hostels/Offices)	3800	RFQ	1 000 000.00	101	August 2020	October 2020	Directorate Education

	Repair and Servicing of cooking pots, Stove, Frying pans, Cold and Freezer rooms for Hostels	50 stoves and Freezers	RFQ	500 000.00	DEV. BUDGET	October 2020	November 2020	Directorate Education
	Supply and Repair burst waterpipes and fittings	150 plus 200	RFQ	350 000.00	DEV. BUDGET	August 2020	August 2020	Directorate Education
	Provision of Minor renovation of building (civil, electrical and mechanical)	25 Schools and 3 Offices	RFQ	2 000 000.00	DEV. BUDGET	August 2020	November 2020	Directorate Education
	Construction of classrooms and storeroom	31	RFQ	2 152 000.00	DEV. BUDGET	August 2020	November 2020	Directorate Education
	Supply of gardening Tools	18	SVP	15 000.00	022	September 2020	October 2020	Directorate Education
	Supply of Textbooks	10 0000	RFQ	3 000 000.00	022	5 October 2020	October 2020	Directorate Education
	Supply of Protective Clothing Hostels	1800	RFQ	350 000.00	022	July 2020	August 2020	Directorate Education
	Tyres & Batteries	80	RFQ	60 000.00	023	September 2020	October 2020	Directorate Education
	Provision of Catering Services Workshops and Training	Contract	RFQ	1 000 000.00	027	October 2020	November 2020	Directorate Education
	Supply of Printer and Computer Equipment	3 Laptops 10 PC's 10 Printers	RFQ	150 000.00	101	October 2020	November 2020	Directorate Education
	Supply of Network Switches	20	RFQ	10 000.00	024	October 2020	November 2020	Directorate Education
	Supply and delivery of Micosoft licences	40	RFQ	150 000.00	024	October 2020	November 2020	Directorate Education
	Supply and delivery of Anti-virus	80	RFQ	50 000.00	024	October 2020	October 2020	Directorate Education

